

Committee: Overview and Scrutiny Committee
Date: Tuesday 23 February 2016
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor David Hughes (Chairman)	Councillor Lynn Pratt (Vice-Chairman)
Councillor Claire Bell	Councillor Timothy Hallchurch MBE
Councillor Chris Heath	Councillor Matt Johnstone
Councillor Alastair Milne Home	Councillor James Porter
Councillor Neil Prestidge	Councillor Sandra Rhodes
Councillor Lawrie Stratford	Councillor Bryn Williams

AGENDA

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. **Minutes** (Pages 1 - 6)

To confirm as a correct record the minutes of the meeting held on 12 January 2016.

5. **Chairman's Announcements**

To receive communications from the Chairman.

6. **Website Upgrade Project Update**

The New Business & Systems Implementation Manager will attend the meeting to give a verbal update on progress of the Website Upgrade project

7. **Quarter 3 Performance Report** (Pages 7 - 42)

Report of Head of Transformation

Purpose of report

This report, together with Appendix 1, provides a summary of the Council's performance in Quarter 3 as measured through the performance management framework. It provides an opportunity for the Committee to reflect upon the performance and determine whether there is a need to review performance in any of the services or to refer any specific points to the Executive for consideration at its next meeting on 7 March 2016.

Recommendations

The meeting is recommended to:

- 1.1 note the achievements referred to in paragraph 3.1 (Table 1 of the report)
- 1.2 identify any performance related matters for review or consideration in future reports identified in paragraph 3.1 (Table 2 of the report)
- 1.3 identify any performance related matters which the Overview and Scrutiny Committee may wish to review or refer to Executive.

8. **Draft Overview and Scrutiny 2015/16 Annual Report** (Pages 43 - 52)

Report of Head of Law and Governance

Purpose of report

This report presents the first draft Overview and Scrutiny Committee Annual Report 2015/16.

Recommendations

The meeting is recommended:

- 1.1 To note the first draft of the Overview and Scrutiny Committee Annual report 2015/16.
- 1.2 To advise officers what amendments/additions are required to the Annual report.

9. Work Programme 2015/16 (Pages 53 - 58)

Report of Head of Law and Governance

Purpose of report

This report presents the Overview and Scrutiny Committee work programme 2015/16 for consideration.

Recommendations

The meeting is recommended:

- 1.1 To consider the Overview and Scrutiny Committee Work Programme 2015/16 as set out at Appendix 1 of the report.
- 1.2 To note updates on the current reviews taking place.
- 1.3 To note any items of interest in the Executive Work Programme and consider whether to include them on the Overview and Scrutiny Committee Work Programme 2015/16.
- 1.4 To consider if there are any other items Members would like to include on the Overview and Scrutiny Committee Work Programme.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01327 322043 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Emma Faulkner, Democratic and Elections
emma.faulkner@cherwellandsouthnorthants.gov.uk, 01327 322043

Sue Smith
Chief Executive

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